

## **Subject: Reservation Exchange Program**

**Reservation Exchange Program.** If you have a reservation, and need to cancel for any reason, we ask that you do not cancel through the hotel. If you do, your \$153 rate disappears from our block and is replaced with the much higher current daily rate. To be sure all MCR19 attendees have a chance at the \$153 rate, we have established a “reservation exchange” program. Here’s how it works: PARTY 1--the cancelling party--will e-mail reunion chairman Jim Hayter at [mva41vpr@comcast.net](mailto:mva41vpr@comcast.net) with your stay dates and rates, confirmation number, and contact information. We will ATTEMPT to match your cancelling stay with someone requesting a stay at the Wyndham at the \$153 rate. PARTY 2—if you (the requesting party) want a cheaper rate, e-mail [mva41vpr@comcast.net](mailto:mva41vpr@comcast.net) with your desired stay dates and your contact information. We will TRY to match you up. Clearly this will only work with people needing to cancel and people wanting rooms at the Wyndham. **Disclaimers**—if you need to cancel a reservation very close to the reunion, this “exchange” will probably not work. The Wyndham has a 72-hour before-arrival cancellation policy. If you’re getting close to this, call the hotel to cancel your reservation, and get a cancellation number, so you will not be billed as a no-show. Since this can get complicated, Jim Hayter prefers “deposit” and “withdrawal “ requests in writing. We realize some people do not have computers, so if you see these as something for your grandchildren, Mr. Hayter will take phone calls (703-264-0542) to handle your requests. Remember, there are no guarantees here; we will do the best we can! This will work, we already know of one cancellation, and one new reservation request; a swap is pending.